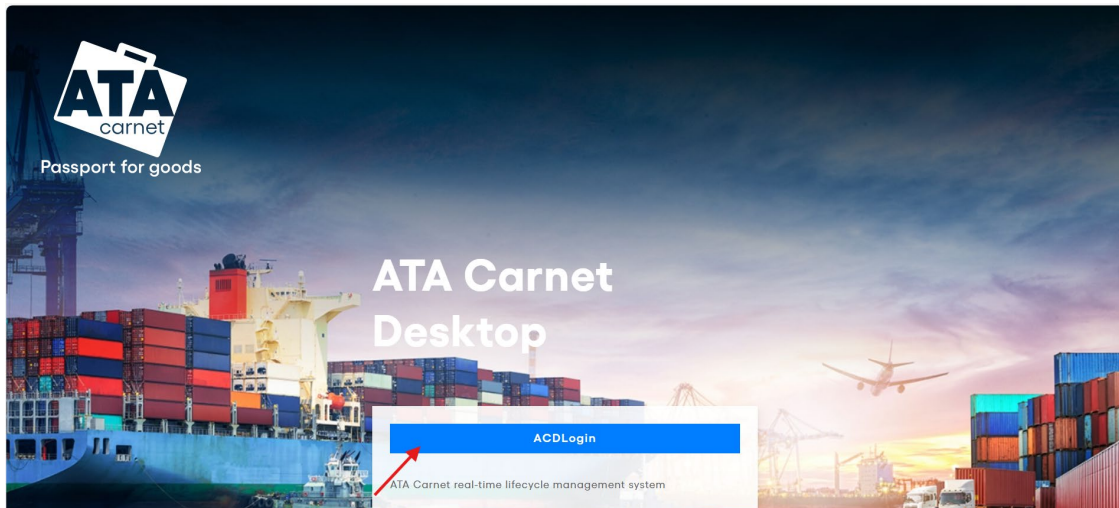


eATA Quick-Guide 01: Configurare utente-ACD

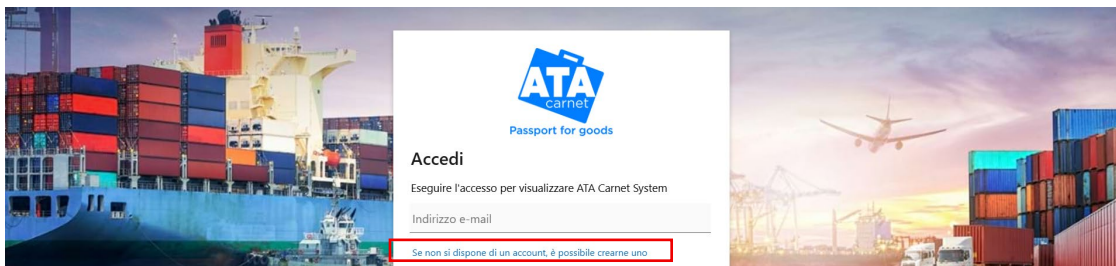
Tenere presente il tempo a disposizione per la configurazione degli utenti ACD: Il codice di verifica dell'account (cfr. passaggio 4) è valido solo per 30 minuti.

1. Avviare il browser, aprire il sito [ATA Carnet Desktop \(ACD\)](https://app-eur.atacarnet.iccwbo.org/login) e cliccare il pulsante "ACDLogin"

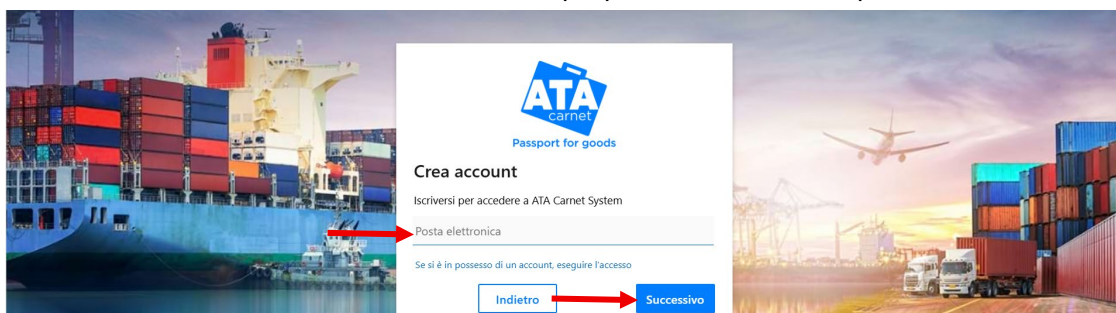
<https://app-eur.atacarnet.iccwbo.org/login>



2. Cliccare [Se non si dispone di un account, è possibile crearne uno](#)



3. Inserire il nome utente (indirizzo email), quindi cliccare sul pulsante **SUCCESSIVO**
Come nome utente è necessario utilizzare il proprio indirizzo e-mail personale.



4. Inserire il codice di verifica dell'account ricevuto via e-mail, quindi clicca sul pulsante **SUCCESSIVO**.

ATA Carnet System

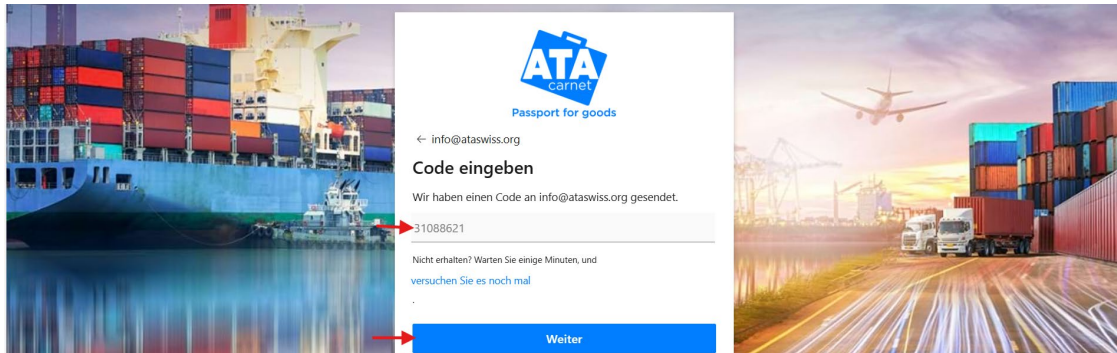
Kontoprüfcode

Verwenden Sie für den Zugriff auf Apps und Ressourcen von **ATA Carnet System** den folgenden Code zur Kontoverifizierung. Der Code funktioniert nur für 30 Minuten.

Kontoprüfcode:

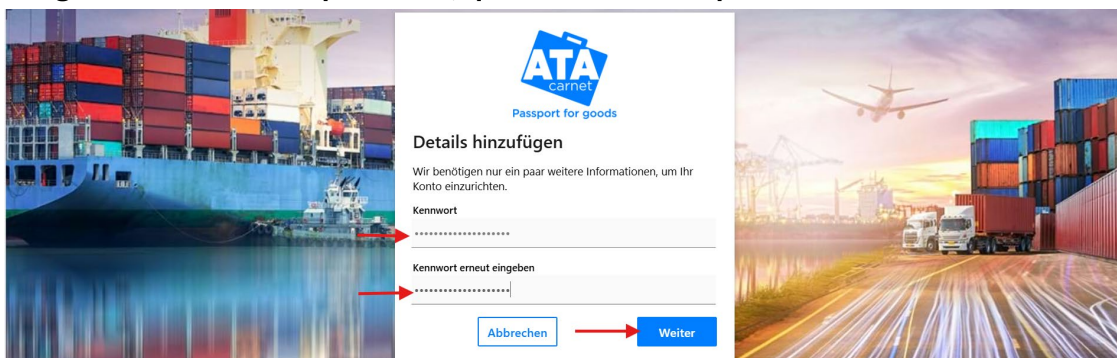
31088621

Si prega di notare che il codice di verifica dell'account è **valido solo per 30 minuti!**



The screenshot shows the ATA carnet registration interface. On the left is a background image of a cargo ship. On the right is a background image of a truck at a port. The central form has the ATA carnet logo and the text 'Passport for goods'. Below the logo is the email address 'info@ataswiss.org'. The heading is 'Code eingeben'. The text says 'Wir haben einen Code an info@ataswiss.org gesendet.' Below this is a text input field containing '31088621'. A red arrow points to this field. Below the field is the text 'Nicht erhalten? Warten Sie einige Minuten, und versuchen Sie es noch mal'. At the bottom of the form is a blue button labeled 'Weiter'. A red arrow points to this button.

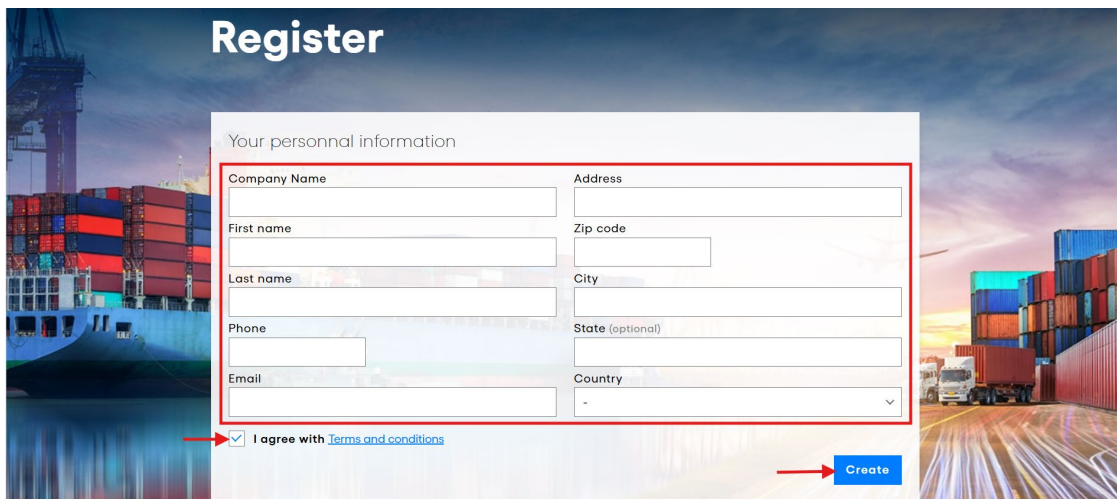
5. Scegliere e inserire una password, quindi cliccare sul pulsante SUCCESSIVO



The screenshot shows the ATA carnet registration interface. On the left is a background image of a cargo ship. On the right is a background image of a truck at a port. The central form has the ATA carnet logo and the text 'Passport for goods'. Below the logo is the text 'Details hinzufügen'. The text says 'Wir benötigen nur ein paar weitere Informationen, um Ihr Konto einzurichten.' Below this are two text input fields for 'Kennwort' and 'Kennwort erneut eingeben'. Red arrows point to both fields. Below the fields are two buttons: 'Abbrechen' and 'Weiter'. A red arrow points to the 'Weiter' button.

IMPORTANTE: Conservare il nome utente e la password in un luogo sicuro (ad es. portachiavi per password)

6. Registrare i dati personali e completare la registrazione.



The screenshot shows the ATA carnet registration interface. On the left is a background image of a cargo ship. On the right is a background image of a truck at a port. The central form has the heading 'Register' and the sub-heading 'Your personal information'. Below this is a form with several input fields: 'Company Name', 'Address', 'First name', 'Zip code', 'Last name', 'City', 'Phone', 'State (optional)', 'Email', and 'Country'. A red box highlights the entire form area. Below the form is a checkbox labeled 'I agree with Terms and conditions' with a red arrow pointing to it. At the bottom right of the form is a blue button labeled 'Create' with a red arrow pointing to it.

- Compilare tutti i campi
- Spuntare la casella “[Accetto i termini e le condizioni](#)”
- Cliccare sul pulsante CREATE

Consultare obbligo di diligenza

→ cfr. documento **eATA**: Premessa, Gestione d’informazioni, Obbligo di diligenza